

PUBLIC WORKS BUILDING COMMITTEE

Regular Meeting April 14, 2015 – 5:30 PM Town Hall Conference Room Meeting Minutes

Attendees: Rob Cady, Jim Halene, Brandon Handfield, James Powers, Michael Thompson, Linda Desmarais

- 1.0 Call to Order.
 - a. Meeting called to order by chairman Rob Cady at 5:34 PM
- 2.0 Public Comments
 - a. None
- 3.0 Executive Session
 - a. Motion for meeting to enter Executive Session made by Brandon, seconded by Jim, all voted in favor, motion passed,
 - b. Candidate Presentations
 - c. Motion to close Executive Session made by Brandon, seconded by James, all voted in favor, motion passed
- 4.0 Discuss and act upon any unfinished business.
 - a. Brandon recused himself from discussion and vote
 - b. Following review of costs, time lines and presentations, motion made by Jim to select and hire Anchor Engineering Services to prepare conceptual plans and cost estimates for a new Public Works Facility. Seconded by Michael. All voted in favor, motion passed
 - c. Brandon returned to meeting, volunteered to notify both firms via letter of decision of committee.
- 5.0 Approval of Expenses.
 - a. No expenses at this time
- 6.0 Approval of previous Regular and Special Meeting minutes.
 - a. Review of meeting minutes for Regular meeting of March 10, 2015. Motion to accept minutes as written made by Jim, seconded by James. All voted in favor, motion passed
 - b. Review of meeting minutes for Special meeting of March 31, 2015. Motion to accept minutes as written made by Brandon, seconded by Jim. All voted in favor, motion passed
- 7.0 Discuss and act upon any new business.
 - a. No new business
- 8.0 Adjourn
 - a. Motion to adjourn made by Brandon, seconded by James all voted in favor, motion passed, meeting adjourned at 7:35PM .

Respectfully submitted,

Linda Desmarais, Committee Secretary